



# Muskegon Heights Public Schools

2603 Leahy Street • Muskegon Heights, MI 49444 • Phone 231-830-3221 Fax 231-830-3560

## AGENDA

### REGULAR BOARD MEETING

BOARD OF EDUCATION  
2603 LEAHY STREET  
MUSKEGON HEIGHTS, MICHIGAN

MUSKEGON HEIGHTS BOARD OF EDUCATION

TUESDAY, AUGUST 6, 2019  
6:00 PM

1. Call to Order
2. Roll Call
3. Secretary's Report and Approval of Minutes
4. Action Items  
School Loan Revolving Fund Annual Loan Application Cover Transmittal
5. Report from the Assistant Superintendent
6. From the Board
7. Concerns of Parents/Citizens and Recognition of Guests
8. Adjournment

**BOARD OF EDUCATION**  
of the  
**SCHOOL DISTRICT**  
of the  
**CITY OF MUSKEGON HEIGHTS, MICHIGAN**  
**REGULAR BOARD MEETING**  
**TUESDAY, AUGUST 6, 2019**  
**6:00 PM**

**OFFICIAL PROCEEDINGS**

1. **The Regular Board Meeting, Muskegon Heights Board of Education, 2603 Leahy Street, Muskegon Heights, Michigan, was called to order by President Scott at 6:08 p.m.**

2. **President Scott, instructed Secretary Cook, to call the roll and note Board Members and Administrative Staff present.**

BOARD MEMBERS: Mrs. Trinell Scott, President; Mr. Mark Glover, Vice-President; Mrs. Marjorie Cook, Secretary; Mrs. Estelita Rankin, Treasurer; Mrs. Peggy Selmon, Trustee; Mrs. Marianne Darnell, Trustee; Mr. Franklin Brewer, Trustee

BOARD MEMBERS ABSENT: Mr. Franklin Brewer, Mrs. Marianne Darnell and Mr. Mark Glover

ADMINISTRATIVE STAFF: Mr. John Lewis, Assistant Superintendent

ADMINISTRATIVE STAFF ABSENT:

**Roll Call:**

P Scott ABS Brewer ABS Darnell P Selmon P Rankin P Cook ABS Glover

3. **SECRETARY'S REPORT AND APPROVAL OF MINUTES**

**BE IT RESOLVED**, that the minutes for the Regular Board Meeting of June 3, 2019 be approved and placed on file.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution

**Roll Call:**

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook ABS Glover

4. ACTION ITEMS

Discussion to vote on the School Loan Revolving Fund Annual Loan Application Cover Transmittal – (The amounts changed and the total continues to grow. There is a possibility of refinancing that would save taxpayers money). The form is only to indicate we will be borrowing from the school loan fund this year.

BE IT RESOLVED, that the School Loan Revolving Fund Annual Loan Application Cover Transmittal be approved and placed on file.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution

Roll Call:

Y Scott ABS Brewer ABS Darnell Y Selmon Y Rankin Y Cook ABS Glover  
4 YEAH 0 NAY

5. REPORT FROM THE ASSISTANT SUPERINTENDENT

Check Register

6. FROM THE BOARD

RTAB – the duration of their time with Muskegon Heights Public Schools. Trinell participated on the live radio with the Academy called Tiger Talk.

7. CONCERNS OF PARENTS/CITIZENS AND RECOGNITION OF GUESTS

None


8. ADJOURNMENT

RESOLVED, that the Regular Board Meeting for Tuesday, August 6, 2019, adjourned at 6:27 p.m.

M Estelita Rankin MOVED and m Marjorie Cook SECONDED the adoption of the resolution.

4 YEAS 0 NAYS

Respectfully submitted,

  
\_\_\_\_\_  
Marjorie Cook, Secretary

AUTHORITY: Act 92, 2005, as amended  
COMPLETION: Required  
Due Date: August 1, 2019



Bureau of Bond Finance  
School Loan Revolving Fund  
430 W. Allegan  
Lansing, MI 48922

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

**School Loan Revolving Fund  
Annual Loan Application  
Cover Transmittal**

School District Name Muskegon Heights School District

District Code 61-020

Winter Levy  Summer/Split Levy

PURPOSE: Use this form as a cover sheet and checklist when returning your Annual Loan Activity Application.  
(Please check off indicated items)

School Board certified resolution (with board votes recorded on page 2)

Annual Loan Worksheet

Copy of *Reconciled* Bank Statements

CONTACT PERSON IF CHANGED: Person to whom questions and correspondence concerning this application should be directed.

Name: John Lewis

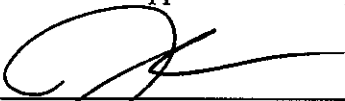
Title: Assistant Superintendent

E-Mail Address: lewisjoh@mhpsnet.org

Telephone #: 231-830-3219

Fax #: 231-830-3560

Certification: I have reviewed the application for the purpose of assuring that borrowing from the School Loan Revolving Fund has been minimized through proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

  
\_\_\_\_\_  
(Signature of Authorized Officer)  
refer to section 5 of the board resolution

Assistant Superintendent  
\_\_\_\_\_  
(Title)

August 6, 2019  
\_\_\_\_\_  
(Date)

**MAILING INSTRUCTIONS:**

Return ONE copy by August 1, 2019 to TREASURY at the above address.

Direct questions to:

Cathy Clark, Assistant Director

Telephone: 517-335-7295 Fax: 517-241-1233

For Treasury Use Only:

Borrow (Repay) \_\_\_\_\_

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2019)	13.00	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2019		\$ 3,651,876.55
Estimated amount to borrow from or repay to the SBLF and/or SLRF		\$ 1,306,108.00
Estimated accrued interest		\$ 182,593.83
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2020		\$ 5,140,578.38

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Assistant Superintendent is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members                      4

Nays: Members                      0

School Bond Qualification and Loan Program  
School Loan Revolving Fund  
Bureau of Bond Finance  
Michigan Department of Treasury  
430 W. Allegan  
Lansing, MI 48922

**ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION**  
For Participation in the School Bond Qualification and Loan Program

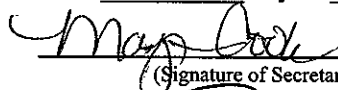
Legal Name of School District	District Code No.	County
Muskegon Heights School District	61-020	Muskegon County

**CERTIFICATE**

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 6th day of August, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of August, 2019

Marjorie Cook  
(Type or Print Name of Secretary)

  
(Signature of Secretary)

Estelita Rankin  
(Type or Print Name of Treasurer, Board of Education)

  
(Signature of Superintendent of Schools)

**RESOLUTION**

A meeting was called to order by Trinell Scott, President.

Present: Members Trinell Scott, Peggy Selmon, Marjorie Cook and Estelita Rankin

Absent: Members Franklin Brewer, Marianne Darnell and Mark Glover

The following preamble and resolution were offered by Member Estelita Rankin  
and supported by Member Marjorie Cook

**WHEREAS:**

- Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
- Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.



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08/02/2019 10:00  
1727jlewis  
MUSKEGON HEIGHTS PUBLIC SCHOOLS  
| AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 11-2-101 -1000-000-0000-000000-

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE	AMOUNT
82535	06/17/2019	PRINTED	ACCOUNTTEMPS	5,289.60				5,289.60
	DOC	INVOICE NO	ACCOUNT					
	6371	53185040	11-1-232-3150-000-0000-000000-					
82536	06/17/2019	PRINTED	000323 AMES DISPOSAL, INC.	64.00				64.00
	6372	053119	11-1-261-3840-000-0000-000000-					
82537	06/17/2019	PRINTED	000321 APPLIED IMAGING	41.20				41.20
	6373	1351967	11-1-226-4220-899-0000-000000-					
82538	06/17/2019	PRINTED	044636 BERGMAN LOCK & SECURITY	113.00				113.00
	6374	27623	11-1-261-3190-100-0000-000000-					
82539	06/17/2019	PRINTED	000668 CONSUMERS ENERGY	446.28				446.28
	6375	204120477699	11-1-261-5520-000-0000-000000-					
82540	06/17/2019	PRINTED	002695 DTE ENERGY	702.03				702.03
	6376	051319	11-1-261-5510-000-0000-000000-					
82541	06/17/2019	PRINTED	004902 LEWIS, JOHN	49.98				49.98
	6377	051319	11-1-252-5910-030-0000-000000-					
82542	06/17/2019	PRINTED	000264 MUSKEGON HEIGHTS PUBLIC S	1,359.96				409.96
	6378	061719	11-1-411-8910-000-0000-000000-					950.00
	6379	190005	11-1-225-7410-840-0000-000000-					
82543	06/17/2019	PRINTED	000308 SBAM PLAN	1,682.89				1,682.89
	6380	070119	11-1-252-2130-000-0000-000000-					
82544	06/17/2019	PRINTED	000303 SECURALARM SYSTEMS, INC.	72.00				72.00
	6381	148654	11-1-261-3190-100-0000-000000-					
82545	06/17/2019	PRINTED	004439 VERIZON WIRELESS	73.61				73.61
	6382	9831494850	11-1-284-3410-000-0000-000000-					
82546	06/17/2019	PRINTED	000348 WILLIAMS HUGHES, PLLC	864.00				864.00
	6383	57267 TNW	11-1-231-3170-000-0000-000000-					
82547	06/27/2019	PRINTED	000353 GENERAL AGENCY COMPANY	36,885.00				36,885.00
	6384	062519	11-1-261-3910-000-0000-000000-					
82548	06/27/2019	PRINTED	000264 MUSKEGON HEIGHTS PUBLIC S	6,093.31				6,093.31
	6385	062719	11-1-411-8910-000-0000-000000-					
82549	06/27/2019	PRINTED	000352 MICHIGAN DEPT OF TREASURY	12,886.35				12,886.35
	6386	062719	11-2-491 -0000-000-0000-000000-					
82550	07/19/2019	PRINTED	000281 ACCOUNTTEMPS	6,612.00				6,612.00
	6387	53365538	11-1-232-3150-000-0000-000000-					
82551	07/19/2019	PRINTED	000323 AMES DISPOSAL, INC.	80.00				80.00



CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
6388	063019		11-1-261-3840-000-0000-000000-				80.00
82552	07/19/2019	PRINTED	000321 APPLIED IMAGING ACCOUNT	41.20			
	DOC	INVOICE NO					AMOUNT
6389	1366513		11-1-226-4220-899-0000-000000-000000-				41.20
82553	07/19/2019	PRINTED	000668 CONSUMERS ENERGY	1,108.61			
6390	204565483939		11-1-261-5520-000-0000-000000-000000-				495.25
6391	9315907101		11-1-261-5520-000-0000-000000-000000-				613.36
82554	07/19/2019	PRINTED	002695 DTE ENERGY	128.53			
6392	061719		11-1-261-5510-000-0000-000000-000000-				128.53
82555	07/19/2019	PRINTED	002530 RJC SERVICES	500.00			
6393	063019		11-1-261-3190-100-0000-000000-000000-				500.00
82556	07/19/2019	PRINTED	004439 VERIZON WIRELESS	81.52			
6394	9833466143		11-1-284-3410-000-0000-000000-000000-				76.61
6395	9833892344		11-1-284-3410-000-0000-000000-000000-				4.91
82557	07/19/2019	PRINTED	000348 WILLIAMS HUGHES, PLLC	387.00			
6396	57290 TNW		11-1-231-3170-000-0000-000000-000000-				387.00
82558	07/19/2019	PRINTED	000308 SBAM PLAN	1,685.39			
6397	080119		11-1-252-2130-000-0000-000000-000000-				1,685.39
82559	07/19/2019	PRINTED	014488 SEG WORKERS COMPENSATION	40.00			
6398	070119		11-2-461-0300-000-0000-000000-000000-				40.00
25 CHECKS CASH ACCOUNT TOTAL				77,287.46			.00





08/02/2019 10:00  
1727jlewis

MUSKEGON HEIGHTS PUBLIC SCHOOLS  
JAP CHECK RECONCILIATION REGISTER

P 3  
|apchkrn

UNCLEARED                      CLEARED

25 CHECKS                      FINAL TOTAL                      77,287.46                      .00

\*\* END OF REPORT - Generated by John Lewis \*\*